

Expression of Interest



Advisory Committee to Mount Alexander Affordable Housing Trustee - Membership

Mount Alexander Shire Council is seeking expressions of interest (EOI) from community and skill-based representatives to join an Advisory Committee to the Mount Alexander Affordable Housing Trustee.

The Advisory Committee's role is to advise the Trustee. It does not have decision making powers over the activities of the Trustee (in accordance with the Trust Deed and trust law). The role of the Advisory Committee will be further developed in consultation with the Trustee upon their appointment.

The Expression of Interest process will be managed by our Housing Solutions Broker in collaboration with a Councillor, the CEO and two external experts.

Members will be selected based on:

- Personal and professional experience and attributes, knowledge, skills and networks in relation to the advisory committee's objectives.
- Responses to the skills matrix.
- Responses to the in-person interview (for shortlisted applicants).

Applicants are asked to identify whether they are applying as an individual or as an organisational representative.

All applicants should indicate availability for interview in the weeks commencing 5th and 12th August, in the event they are shortlisted.

OBJECTIVES

- A. Form a diverse Advisory Committee with the breadth of personal and professional experience and attributes, skills, knowledge, community and professional networks to assist the Trustee to deliver outcomes
- B. Assist in meeting the objectives of the Deed of the Mount Alexander Affordable Housing Trust, including:
 - i. Advise on affordable housing needs and opportunities in the Shire
 - ii. Represent the community in an inclusive way that accounts for all affordable housing needs in the community
 - iii. Present informed, balanced and fair advice based on objective evidence and broad engagement with the Mount Alexander community
 - iv. Provide such advice free from personal or representational bias
 - v. Provide advice on potential projects and donation and funding opportunities in and for the community

And, prior to appointment of the Trustee:

- C. Assist in communications and engagement with the broader community, key stakeholders and potential donors to build a clear understanding of the purpose and scope of the Trust

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(03) 5471 1700
info@mountalexander.vic.gov.au
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- D. Work collaboratively with Council and any appointed fundraising consultant to develop and implement a fundraising strategy
- E. Assist in engaging with potential donors, particularly those considering donations over \$5,000.00
- F. Assist Council to assess potential inaugural project sites in relation to available funds
- G. Assist Council to assess Trusteeship models and determine a Trustee selection process that best meets the requirements of the Trust Deed and needs of our community
- H. Contribute to shortlisting of Trustee applicants

And, following appointment of the Trustee:

- I. Provide advice to assist the Trustee in long-term planning including considering major proposals of the Trustee such as acquiring land
- J. Provide the principle engagement point for the Trustee with the community
- K. Promote the Trust and its outcomes within the community and with stakeholders
- L. Actively assist the Trustee in developing and maintaining donor relationships and finance and funding opportunities

We are looking for six representatives with strong skills, knowledge, experience and interest in sustainable growth of permanent affordable housing stock in our Shire.

Please see Terms of Reference for additional details.

For applicant's information, the Selection Criteria are:

1. Strong skills, knowledge, experience and networks across more than one of the 12 expertise areas of the skills matrix.
2. Understanding of, or demonstrated capacity to learn, the opportunities and constraints of establishing a charitable organisation, and of delivering affordable housing.
3. A willingness and ability to contribute meaningfully to meetings in a fair and unbiased manner, looking beyond personal or representational interests for the broader benefit of the community;
4. Living in, holding close connections to the Shire, or a demonstrated interest in the Shire and the nature of the Trust; and
5. Commitment to the Advisory Panel term of appointment

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Application Submission

Applications are to be submitted by midnight Sunday 4th August 2024 via Shape Mount Alexander.

Applicants are encouraged to read all supporting materials and make contact by phone or email with Clare Richards if you have any questions, or wish to submit via other methods:

Clare Richards, Housing Solutions Broker:

Email: affordablehousing@mountalexander.vic.gov.au

Phone: (03) 5471 1700

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Applicant Information:

To express your interest in participating in the Advisory Committee to the Mount Alexander Affordable Housing Trustee please complete the following:

Name:

Email:

Phone:

Provide an overview of your involvement in:

1. Similar charitable or for-purpose committees or boards, and/or
2. Any other community groups you are involved in and your role:

Outline your interest in affordable housing:

Please attach a brief outline of your skills, experience, knowledge and networks in response to each area of the skills matrix which applies to you.

Please also complete your brief self-assessment within the attached skills matrix.

No response is required to parts of the matrix which do not apply to you.

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